

Greetings from *Four Points by Sheraton Dhaka*,

Thank you for your mail and for your kind interest towards our hotel. In reference to your mail, we would like to offer the following Room Rate to facilitate your upcoming guests at Four Points by Sheraton Dhaka.

The Room Rates along with other facilities are given below for your kind consideration and reference.

Room Type	Published Rate	Corporate Preferred Rate (SINGLE)	Corporate Preferred Rate (DOUBLE, King Bed)
Deluxe	US\$ 350++ Per Night	USD 150++ Per Night	USD 170++ Per Night
Premier	US\$ 400++ Per Night	USD 170++ Per Night	USD 190++ Per Night
Deluxe Suite (annex building)	US\$ 500++ Per Night	USD 200++ Per Night	USD 220++ Per Night
Premier Suite (annex building)	US\$ 600++ Per Night	USD 250++ Per Night	USD 270++ Per Night
FP Suite	US\$ 850++ Per Night	USD 360++ Per Night	USD 380++ Per Night

The above rates are Non-Commissionable and are subject to 10% Service Charge and 15% VAT (Calculated on a compound basis and actual Service Charge and VAT is 26.50%) and will remain valid for above mentioned period only. If for any reason the government duty structure changes and or the government impose additional supplementary duties / taxes on hotel services then the new structure will be applicable with the quoted rates.

**The rates quoted above include the following facilities:**

- Complimentary Buffet breakfast per room per night at “The Eatery”
- Complimentary use of internet facilities in the room and public areas
- Complimentary use of Health Club facilities
- Complimentary Tea/Coffee making facilities in the room
- Complimentary four (4) bottles of mineral water per day
- Local English Newspaper
- Complimentary 4 pieces of laundry per day- Except dry cleaning for Suite room guests only
- Complimentary late check-out till 1600 hrs. for Suite room guests only

**Airport Pick & Drop / Limousine Rates:**

• Shuttle Service	• USD 15++ per way per person
• Sedan Car	• USD 28++ per way per person

**Buffet Price at The Eatery (Level 24)**

• Lunch	• BDT 2200++ per person
• Dinner	• BDT 2800++ per person

*\*\* Please note that A La Carte option is also available during lunch and dinner*

### Starwood Loyalty Programs:

- Starwood Preferred Guest (SPG). Earn, redeem and enjoy your benefits at any of our 1,200 + hotels and resorts across eleven distinctive brands in nearly 100 countries. Our unique portfolio offers you the best luxury brands in the world with even better rewards.
- SPG gives you the richest elite benefits in the industry, including the opportunity to achieve Gold or Platinum status for life. Learn more at [spg.com](http://spg.com)
- SPG pro: with SPG pro you can earn Star points and other great reward for your professional bookings. And you'll have access to the best redemption options in the industry, including free nights, free flights, merchandise and more. It's the ultimate benefits package.  
Learn more at [spg.com/pro](http://spg.com/pro)

### General Terms and Conditions

- All the rates quoted above are **Non-Commissionable** even when the reservation is made by the nominated Travel Agent of the Preferred Corporate Client.
- Our standard Check-In time is 1500 hours and standard Check-Out time is 1200 hours. For guests that arrive prior to 1500 hours, the hotel will make all the endeavors to provide the room. However, in order to have guaranteed room availability for Check-In prior to 1500 hours, the room must be pre-booked from the previous night. In this case, one night's additional room charge will apply.
- Guests Checking-Out after 1800 hours, full room charge will be applicable (subject to availability).
- Cancellation Policy: Any cancellation must be done in writing (either by letter, facsimile or E-mail) prior to 48 hours of arrival date by the designated person from Preferred Corporate Client. Cancellation later than this will incur a minimum 01 night room charge with applicable Service Charge and VAT as cancellation fee.
- All booking requests must be communicated to the hotel in writing (either by letter, facsimile or email).
- The Preferred Corporate Client will make an advance reservation with the hotel and the hotel will confirm the reservation subject to availability. If for any reason, the requested room category is not available, the hotel will offer an alternative category of room/suite and the rate will be applicable for that respective category of room/suite.
- The hotel will send a reservation confirmation to the client upon receipt of reservation request in writing within 24 Hrs time. However, smoking / non-smoking preferences and bed type preferences cannot be confirmed during reservation confirmation. During the time of check-in, the hotel will make all the endeavors to allocate rooms as per preference but this will be Subject to Availability.
- During Check-In time, credit card pre authorization will be taken by the Front Office of the respective guest. In case of cash payment, full cash payment must be made during

Check-In time. Guests will settle the entire bill by cash or credit card during the time of Check-Out.

- The hotel strongly recommends that all the reservations should be guaranteed by credit card. If the hotel has a Credit Arrangement with the Preferred Corporate Client, a letter signed by an authorized official of the Preferred Corporate Client with payment instructions will serve the purpose as guarantee.
- Payment of all amounts in connection to the Hotel shall be in Bangladesh Taka with the existing currency conversion rate of the hotel. This may be change without prior notice.
- It is highly recommended that the respective Account Manager of the hotel should be copied in on all correspondence in connection to room reservations at Four Points by Sheraton Dhaka.
- This proposal, the information it contains and the information hereto or hereafter exchanged between the parties relating to this proposal, are confidential. The Preferred Corporate Client and the Hotel shall not, without the prior written consent of the other, disclose any of such information to any person outside of either party's organization.

If you have any query please do let me know, will gladly be of assistance.

*Best Regards,*

**Zaneeq Hussain**

Key Account Manager-Business Development  
A MEMBER OF THE STARWOOD SALES ORGANIZATION

**T** +8802 986 2222 **M** [+88 01966662146](tel:+8801966662146)

**Four Points by Sheraton**

**Dhaka/Gulshan**

[6/A North Avenue](#), Commercial Area, Gulshan-2, Dhaka-1212

[FOURPOINTS.COM/DHAKAGULSHAN](http://FOURPOINTS.COM/DHAKAGULSHAN)